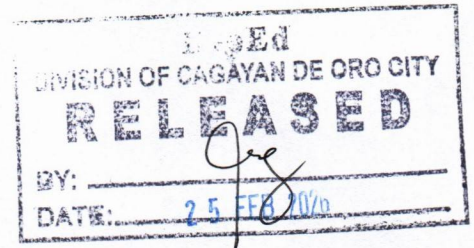




Republic of the Philippines
Department of Education
Region X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

24 FEB 2026

OFFICE MEMORANDUM

No. 11 s. 2026

To: CYRIL JAMES N. CASINILLO
MICHAEL B. SARILLA

**VEHICLE FOR CAREER SERVICE EXAMINATION – PEN AND PAPER TEST
(CSE-PPT)**

1. Pursuant to the letter request of the Civil Service Commission – Regional Office X for the use of the two (2) DepEd CDO vehicles for the loading and transport of examination materials, you are hereby directed to report to the CSC Regional Office X at 5:00 AM on March 8, 2026.
2. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment are accorded to all personnel regardless of disability, sexual orientation, gender, age, religion and ethnicity.
3. For compliance.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

CIVIL SERVICE COMMISSION
SCHEDULES

OM-01-SGOD-YF-LLT/ vehicle for career service examination – pen and paper test (cse-ppt)
February 24, 2026



Republic of the Philippines
Department of Education

Region X
SCHOOLS DIVISION OF CAGAYAN DE ORO CITY

February 24, 2026

ATTY. COSETTE MAGLASANG-MUNDO

Director III

Civil Service Commission – Regional Office X

Dear Director Mundo:

Greetings!

In line with your request to for vehicles to transport examination materials and staff for Career Service Examination – Pen and Paper Test on March 8, 2026, this office gladly extends its support for the successful conduct of the said examination. Below are the details of the said vehicles and its designated drivers:

Type/Make of Vehicle	Plate Number	Driver's Details
Toyota Hilux	SKF 746	Cyril James N. Casinillo 09673397085
Toyota Hi-ace	SJJ 527	Michael B. Sarilla 09279005667

Looking forward to a successful conduct of this examination.

Very truly yours,


ROY ANGELO E. GAZO

Schools Division Superintendent

DL008-SGOD-YF-LLT



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

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Effectivity		Page	1 of 1



February 13, 2026

ROY ANGELO E. GAZO, Ph.D
Schools Division Superintendent
Department of Education, Division of Cagayan de Oro City
Fr. William Masterson Avenue
Upper Balulang, Cagayan de Oro City

Dear Superintendent Gazo:

The Civil Service Commission will be conducting the Career Service Examination-Pen and Paper Test (CSE-PPT) on Sunday, March 08, 2026 in Cagayan de Oro City as a Test Center.

A total of 12,205 applicants registered for the CS Professional and SubProfessional Examination levels in Cagayan de Oro City for the March 08, 2026 CSE-PPT. We will be using **11 public schools** in the city as test venue (CDONHS Jr High School, CDONHS Sr High School, MOGCHS, Consolacion ES, Carmen NHS, Bulua NHS, Bulua CS, West City Central School, Pedro "Oloy" Sr. HS, Pedro "Oloy" Sr ES, and Fr William Masterson ES).

We need your assistance in providing this office with **two (2) Utility/Van Vehicles**, preferably cargo-type spacious enough to load various Examination materials and with a Driver to transport the examination materials and staff from the CSC Regional Office X to the designated school/test venue at 5:00 o'clock in the morning of March 08, 2026 and back to the CSC Regional Office after the Examination. We will share **P500.00** for fuel expenses of the vehicle for a half-day use and an honorarium of **P1,000.00** for the Driver.

Please inform this office by **February 20, 2026** with the following details regarding the vehicle:

- Vehicle type
- Plate number
- Driver's name and Contact number

Our examination officers of the Examination Services Division can be reached through email at esd.cscro10@gmail.com / cscro10.esd@csc.gov.ph, mobile number 0939-9125023.

On examination day, the Driver with the vehicle is requested to come to the CSC Regional Office X, Vamenta Blvd. Carmen **earlier than 5:00 o'clock in the morning on Sunday, March 08, 2026**, for the dispatch of the materials to the assigned school/test venue. The tour of duty will end after the return of the materials to the CSC Regional Office X after the examination.

Thank you for your support to the programs of the government.

Very truly yours,

ATTY. COSETTE MAGLASANG-MUNDO
Director III

Fn: esd/03082026_vehicle-deped-cdo

Bawat Kawani, Lingkod Bayani

📍 CSC Regional Office X, Vamenta Boulevard,
Carmen, Cagayan de Oro City

✉️ ro10@csc.gov.ph
☎️ 0939-912-5023

✉️ csc10.ord@gmail.com
☎️ 0998-977-4715

🌐 www.csc.gov.ph
☎️ (088)858-7563